



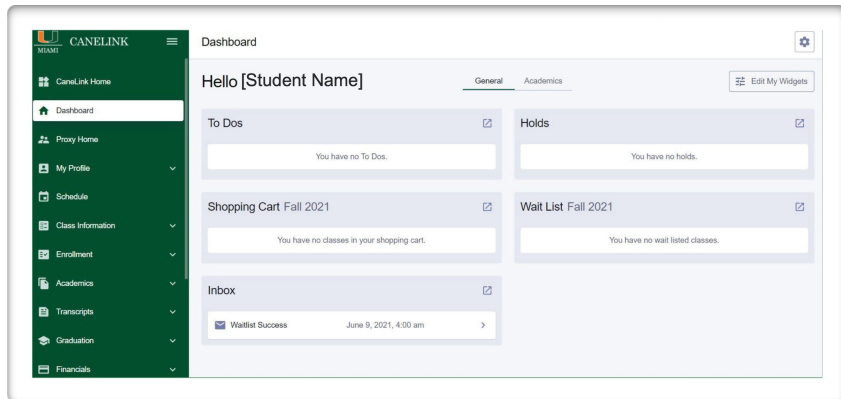
## OFFICE OF STUDENT ACCOUNTS: ONLINE PAYMENT GUIDE

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# HOW TO ACCESS STUDENT FINANCIALS VIA CANELINK

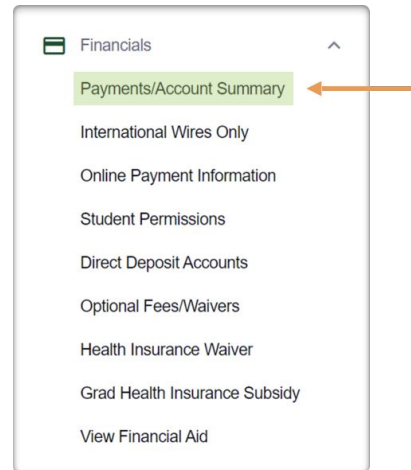
## Step 1:

Log into **CaneLink** (canelink.miami.edu)



## Step 2:


Under the **Financials** dropdown menu, select **Payments/Account Summary**.




# HOW TO ACCESS STUDENT FINANCIALS VIA CANELINK

## Step 3:

You will be directed to the **Account Summary** page.

Student Name - Account ID  \$275.00 [Make A Payment](#)

[Account Summary](#) [Account Activity](#) [Payment Plans](#) [Payer Actions](#) 

Test Message

**Account Summary** Summer 2025 and prior

Account Balance	\$275.00
Less Anticipated Aid	\$0.00
Less Balance On Payment Plan	\$0.00
<b>Balance Due</b>	<b>\$275.00</b>

[Make A Payment](#) [View Payment Plans](#)

**Terms summary**

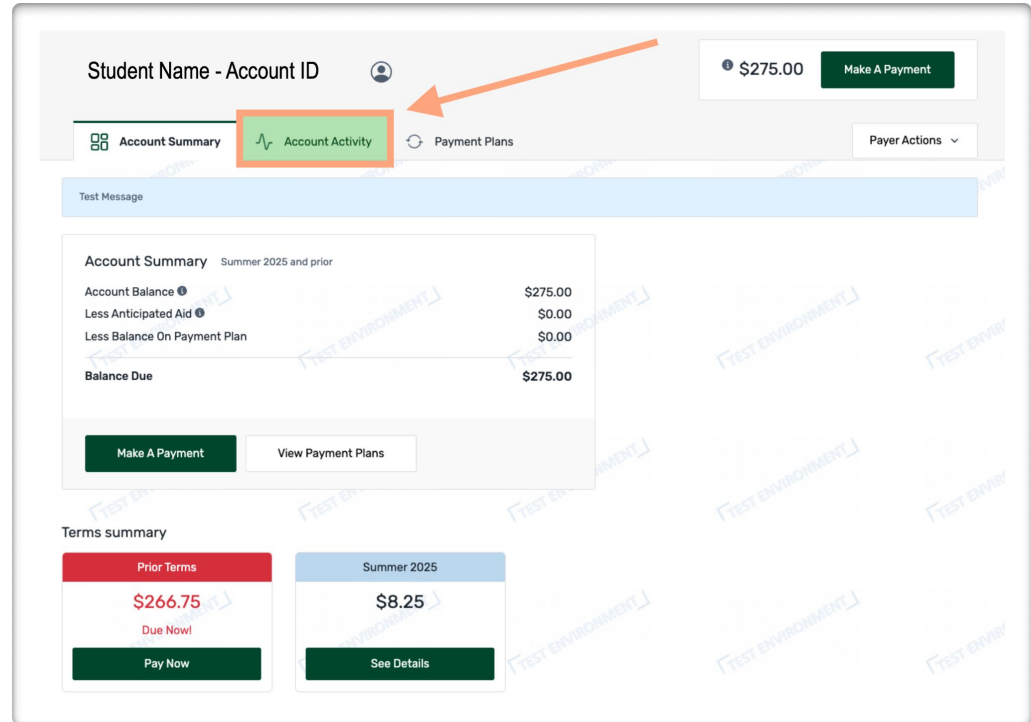
<b>Prior Terms</b>	<b>Summer 2025</b>
<b>\$266.75</b>	<b>\$8.25</b>
<small>Due Now!</small>	
<a href="#">Pay Now</a>	<a href="#">See Details</a>

# HOW TO RETRIEVE YOUR ACCOUNT ACTIVITY

The **Account Activity** page contains your student account's history at the University of Miami. You can generate, print, and/or save an '*Activity Report*' on a term base or per date range.

## Step 1:

From the **Account Summary** page select the **Account Activity** tab.



# HOW TO RETRIEVE YOUR ACCOUNT ACTIVITY

## Step 2:

On the Account Activity page:

### A. Generate Activity Report

**Box:** Used to obtain a report of transactions by selecting a date range or a term(s).

### B. Print Term Statement:

Used to generate a statement for a specific term. To see the transactions, click on the dropdown arrow to the right of the term balance.

The screenshot shows the 'Student Name - Account ID' header with a balance of \$275.00 and a 'Make A Payment' button. Below the header are tabs for 'Account Summary', 'Account Activity' (selected), and 'Payment Plans'. A 'Payer Actions' dropdown is on the right. The 'Account Activity' section has a 'Generate activity report' button (labeled A). Below this are links for 'Summer 2025', 'Spring 2025', 'Fall 2024', 'Summer 2024', and 'See Older Terms'. A table lists terms with 'Print Term Statement' links and 'Term Balance' values. The first row, 'Summer 2025', has a balance of \$8.25 and a dropdown arrow (labeled B). Subsequent rows show 'Spring 2025' (\$275.00), 'Fall 2024' (\$0.00), 'Summer 2024' (\$0.00), 'Spring 2024' (\$0.00), and 'Fall 2023' (\$0.00).

Term	Print Term Statement	Term Balance	Dropdown
Summer 2025	<a href="#">Print Term Statement</a>	\$8.25	▼
Spring 2025	<a href="#">Print Term Statement</a>	\$275.00	▼
Fall 2024	<a href="#">Print Term Statement</a>	\$0.00	▼
Summer 2024	<a href="#">Print Term Statement</a>	\$0.00	▼
Spring 2024	<a href="#">Print Term Statement</a>	\$0.00	▼
Fall 2023	<a href="#">Print Term Statement</a>	\$0.00	▼

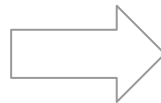
# HOW TO RETRIEVE YOUR ACCOUNT ACTIVITY

## Step 3:

Transaction details can be obtained on the term statements by selecting a specific transaction/payment. You can also **Print** or **Save** the selected transaction details.

Fall 2023 [Print Term Statement](#) Term Balance: \$10,194.52 ^

DATE	POSTED DATE	DESCRIPTION	AMOUNT
07/10/2023	07/10/2023	Tuition Undergraduate	\$29,052.00
07/10/2023	07/10/2023	Athletic Fee (Undergraduate)	\$150.00
07/10/2023	07/10/2023	Activity Fee (Undergraduate)	\$167.00
07/10/2023	07/10/2023	Wellness Center Fee Undergrad	\$169.00
07/10/2023	07/10/2023	Student Center Fee	\$205.00
07/10/2023	07/10/2023	Hlth & Counsel Ctrs Fee USRD	\$230.00
07/10/2023	07/10/2023	Health Insurance	\$3,798.00
07/12/2023	07/12/2023	Health Insurance Waiver Online	(\$3,798.00)
07/14/2023	07/14/2023	500 Dining Dollars Fall MP	\$500.00
08/10/2023	08/10/2023	<a href="#">Monthly Pmnt Plan-sCheck</a>	(\$4,556.72)
08/11/2023	08/11/2023	Canes Achievement Award	(\$5,000.00)
08/21/2023	08/21/2023	Commuter Parking Permit	\$559.81
08/21/2023	08/21/2023	Parking Permit Tax	\$39.79
09/22/2023	09/22/2023	<a href="#">Monthly Pmnt Plan-sCheck</a>	(\$5,174.88)
09/22/2023	09/22/2023	<a href="#">Monthly Pmnt Plan-Participation Fee</a>	\$864.12
Anticipated	Anticipated	Canes Achievement Award	(\$5,000.00)



Transaction Details

Paid For: Date: 09/22/2023

✓ Payment - Fall 2023 plan \$5,174.88

---

Transaction ID: 378376 Merchant: Billing and Payments

Transaction Status: Success Transaction Date: 09/22/2023 4:12 PM EDT

Payment Type: Regular Processed By:

---

Payment Method: Checking Account Name: test test

Account Number: \*\*\*\*XXXX Routing Number:

Bank: Bank Of America

← Back Void Return Print

# MAKE AN ONLINE PAYMENT

You can pay the total balance due, or select a partial amount.

Saved payment information will populate under **Payment Methods**.

## IMPORTANT:

There is a **5 business-day waiting period for *all* check payments** (*mailed to the cashier's office or submitted online*) to become financially cleared for registration.

**Financial holds will be automatically released when the balance is paid in full. Please note that there is a 5 business-day waiting period for check/e-check payments. Financial holds will be automatically released after the 5 business-day waiting period for check/e-check payments.**

More information on Online Payments can be found on the University of Miami's Office of Student Accounts [website](#).

# MAKE AN ONLINE PAYMENT: E-CHECK


## Step 1:

To pay with electronic Check, Select  
**Add New eCheck Bank Account.**

*\*No service fees*

You are paying for [Student Name] - [Account ID]  
How Would You Like To Pay?

Pay In US Dollars


☒  Add New eCheck Bank Account

First Name  Last Name


ACH Routing Number (Not Wire) ⓘ

Account Number ⓘ  Confirm Account Number

Account Type --Select One--  Billing State --Select One--

☐  Add New Credit/Debit Card will include a 2.5% (\$503.79) service fee

Pay In Another Currency

☐  Domestic Wire Payment

☐ Store payment method for future use

[← Back](#) [Continue](#)



# MAKE AN ONLINE PAYMENT: E-CHECK

## How to find your Routing/Account Number:

Check your banking app, online bank account, or bank account statement. Please **use the routing number marked for electronic transfers/payments (ACH) and direct debit**. Do NOT use the routing number for wire transfers.

Or, if you have a paper check, refer to the image for guidance.

The diagram shows a check with the following details:

- Top left: **JP** logo, "Your Name", "123 Sample Blvd.", "Sample City, MD 12345".
- Top right: "1234", "Date: \_\_/\_\_/\_\_".
- Middle: "Pay to the Order of: \_\_\_\_\_", "\$ \_\_\_\_\_", "Dollars".
- Bottom: "123456789" (Routing Number), "123456789123" (Account Number), "1234".

Red boxes highlight the routing and account numbers. Red lines point from the labels "Routing Number" and "Account Number" to their respective boxes.

# MAKE AN ONLINE PAYMENT: E-CHECK

## Step 2:

Fill out the required information and select **Continue**.

You can use a domestic/US checking or savings account.

To save your payment information select **Store payment method for future use**.

You are paying for [Student Name] - [Account ID]  
How Would You Like To Pay?

Pay In US Dollars

☒ Add New eCheck Bank Account

First Name  Last Name

ACH Routing Number (Not Wire)

Account Number  Confirm Account Number

Account Type  Billing State

☐ Add New Credit/Debit Card will include a 2.5% (\$503.79) service fee

Pay In Another Currency

☐ Domestic Wire Payment

☐ Store payment method for future use

[← Back](#) [Continue](#)

# MAKE AN ONLINE PAYMENT: E-CHECK

## Step 3:

**Confirm** the payment information before completing the transaction.

The payment receipt will be provided.

The screenshot shows a payment confirmation interface. At the top, it says "You are paying for Student Name" and "Almost Finished, Please Review and Confirm". There is a "Payer Actions" dropdown menu. The main content is divided into three sections: "Payment Information" (showing Payment Method, Bank account ending in [Account Number], and Email Address), "Balance Due" (showing Payment For: Student Name, Payment Date: 04/14/2025, Amount: \$283.25), and "Total: \$283.25". Below these sections, a disclaimer states: "By clicking the Confirm button, a one-time payment of \$283.25 will be processed immediately from the account as indicated above." At the bottom, there are three buttons: "← Change Payment Method", "Cancel Payment", and a green "Confirm" button which is highlighted with an orange border and an orange arrow pointing to it.

You are paying for **Student Name**  
**Almost Finished, Please Review and Confirm** Payer Actions ▾

<b>Payment Information</b>	
Payment Method	Email Address
Bank account ending in [Account Number]	

<b>Balance Due</b>	
Payment For:	<b>Student Name</b>
Payment Date:	04/14/2025
Amount:	\$283.25

<b>Total:</b>	<b>\$283.25</b>
---------------	-----------------

By clicking the Confirm button, a one-time payment of \$283.25 will be processed immediately from the account as indicated above.

[← Change Payment Method](#) [Cancel Payment](#) [Confirm](#)

# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

## Step 1:

Select the **Add New Credit/Debit Card** payment option.

*\*Will include a 2.5% Service Fee*

You are paying for [Student Name] - [Account ID]  
How Would You Like To Pay?

Pay In US Dollars

☐ Add New eCheck Bank Account

☒ Add New Credit/Debit Card will include a 2.5% (\$25.00) service fee

Cardholder First Name

Cardholder Last Name

Card Number

Expire Month  --Select One--

Expire Year  --Select One--

CVV

Cardholder Billing Address 1

Cardholder Billing Zip Code

Pay In Another Currency

☐ Domestic Wire Payment

☒ I agree to store my card for future use and to this [recurring mandate](#).

[← Back](#) [Continue](#)

# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

## Step 2:

Fill out the required information and select **Continue**.

Before submitting a payment, please confirm with your credit card institution that **your billing address and zip code are current**.

You are paying for [Student Name] - [Account ID]  
How Would You Like To Pay?


Pay In US Dollars

☐ Add New eCheck Bank Account

☒ Add New Credit/Debit Card will include a 2.5% (\$25.00) service fee

Cardholder First Name

Cardholder Last Name

Card Number 

Expire Month --Select One--


Expire Year --Select One--

CVV

Cardholder Billing Address 1

Cardholder Billing Zip Code

Pay In Another Currency

☐  Domestic Wire Payment

☒ I agree to store my card for future use and to this [recurring mandate](#).

← Back Continue

# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

## Step 3:

To confirm this payment method and the 2.5% service fee charge, select **Yes, use credit/debit card**.

This screenshot shows a confirmation screen for a credit/debit card payment. At the top, it says "You are paying for [Student Name] - [Account ID]". Below that, it states "Flywire will be charging you an additional \$12.50 for paying by credit card". A note explains that the 2.5% credit card fee is non-refundable and will be charged separately. At the bottom, there are two buttons: "No, thanks" (labeled "Change my payment method") and "Yes, use credit card →" (labeled "Includes \$12.50 service fee"). An orange arrow points to the "Yes, use credit card" button.

You are paying for [Student Name] - [Account ID]  
Flywire will be charging you an additional \$12.50 for paying by credit card

This credit card fee of 2.5% is **non-refundable**. The service fee will appear on your statement as Flywire and will be charged to your card separately by Flywire.

Change my payment method Includes \$12.50 service fee

## Step 4:

**Confirm** the payment information before completing the transaction.

This screenshot shows a confirmation screen for a credit/debit card payment. At the top, it says "You are paying for [Student Name] - [Account ID] Almost Finished, Please Review and Confirm". Below that, there is a "Payment Information" section with "Payment Method" (Card ending in 0005) and "Email Address". A "Balance Due" section shows the payment for [Student Name] - [Account ID] on 11/20/2025 for an amount of \$500.00, plus a 2.5% service fee of \$12.50. The total is \$512.50. At the bottom, there are three buttons: "Change Payment Method", "Cancel Payment", and "Confirm". An orange arrow points to the "Confirm" button.

You are paying for [Student Name] - [Account ID]  
Almost Finished, Please Review and Confirm

Payment Information

Payment Method: Card ending in 0005 Email Address:

Balance Due

Payment For: [Student Name] - [Account ID]

Payment Date: 11/20/2025

Amount: \$500.00

2.5% Service Fee: \$12.50

Total: \$512.50

By clicking the Confirm button, a one-time payment of \$512.50 will be processed immediately from the account as indicated above.


# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

## Step 5:

The payment receipt will be provided.



You are paying for [Student Name]

Your payment was successful, save your receipt.





**PAYMENT RECEIPT**

Paid For [Student Name]	Date 07/12/2024
----------------------------	--------------------

 Balance Due Payment	Merchant Billing and Payments	<a href="#">View details</a>	\$336.00
 Service Fee - Balance Due Payment	Merchant Flywire	<a href="#">View details</a>	\$7.73

**Total Processed: \$343.73**

[Payer Home](#)  Print



# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 1:

Select the **Domestic Wire Payment** option.

(Please note that international payments are completed through CIBC, detailed in our international payment page. Even though the payment processor page states “International Payment Method,” **this method is for Domestic payments only.**)

The screenshot shows a payment selection screen. At the top, it says "You are paying for [Student Name]" and "How Would You Like To Pay?". Below this, there are two main sections. The first section is "Add a new payment method", which contains two options: "Add New eCheck Bank Account" (with a bank icon) and "Add New Credit/Debit Card" (with a card icon). The second section is "International payment method", which contains one option: "Domestic Wire Payment" (with a flywire logo). This option is highlighted with a green background and an orange border. To the right of this option, it says "external fees may apply". Below the "Domestic Wire Payment" option, there is a green box with the text "DOMESTIC WIRES ONLY\*". At the bottom right, there are two buttons: "Back" (with a left arrow) and "Continue" (in a dark green box). An orange arrow points from the "DOMESTIC WIRES ONLY\*" box to the "Domestic Wire Payment" option. Another orange arrow points from the "International payment method" section header to the "Domestic Wire Payment" option.

You are paying for [Student Name]  
How Would You Like To Pay?

Add a new payment method

☐ Add New eCheck Bank Account

☐ Add New Credit/Debit Card

International payment method

☐ flywire Domestic Wire Payment external fees may apply

**DOMESTIC WIRES ONLY\***

← Back Continue



# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 2:

Input **United States** as the country or region and confirm the dollar amount.

You are paying for [Student Name]

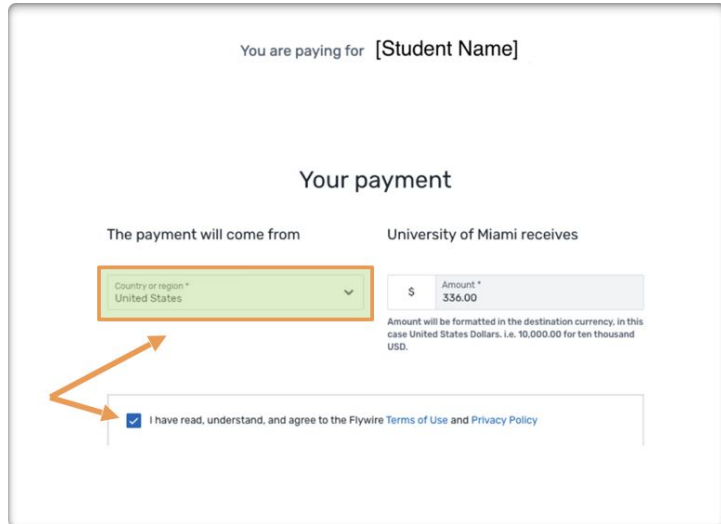
**Your payment**

The payment will come from      University of Miami receives

Country or region * United States	\$      Amount * 336.00
--------------------------------------	----------------------------

Amount will be formatted in the destination currency. In this case United States Dollars. I.e. 10,000.00 for ten thousand USD.

☒ I have read, understand, and agree to the Flywire [Terms of Use](#) and [Privacy Policy](#)




## Step 3:

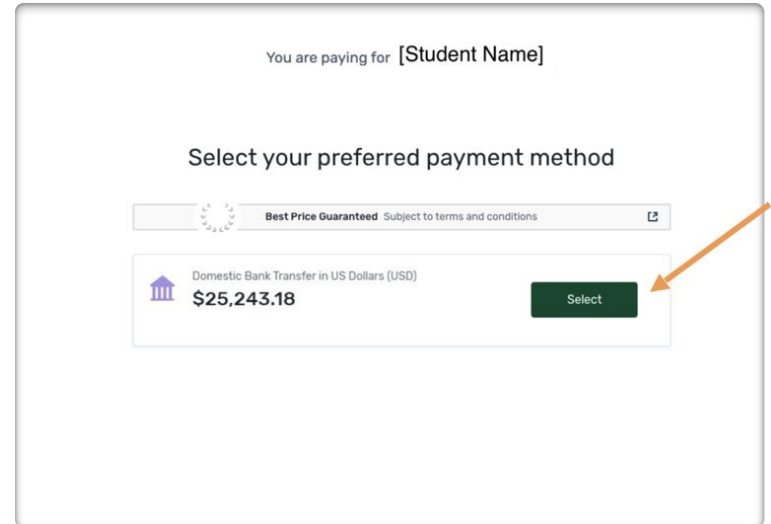
Select your preferred form of payment.

You are paying for [Student Name]

**Select your preferred payment method**

Best Price Guaranteed Subject to terms and conditions

 Domestic Bank Transfer in US Dollars (USD) <b>\$25,243.18</b>	<b>Select</b>
--	---------------



# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE


## Step 4:

Fill out the **Payer Information**.



You have created your payment request and initiated the wire payment. To make your payment, please continue to the next step.

You are paying for [Student Name]

### Payer information

 Please provide the details of the person whose card/bank account will be used to pay.

(\*) required field

<input type="text" value="Email *"/>	<input type="text" value="First name *"/>  <small>is required</small>
<input type="text" value="Middle name"/>	<input type="text" value="Family name *"/>  <small>is required</small>

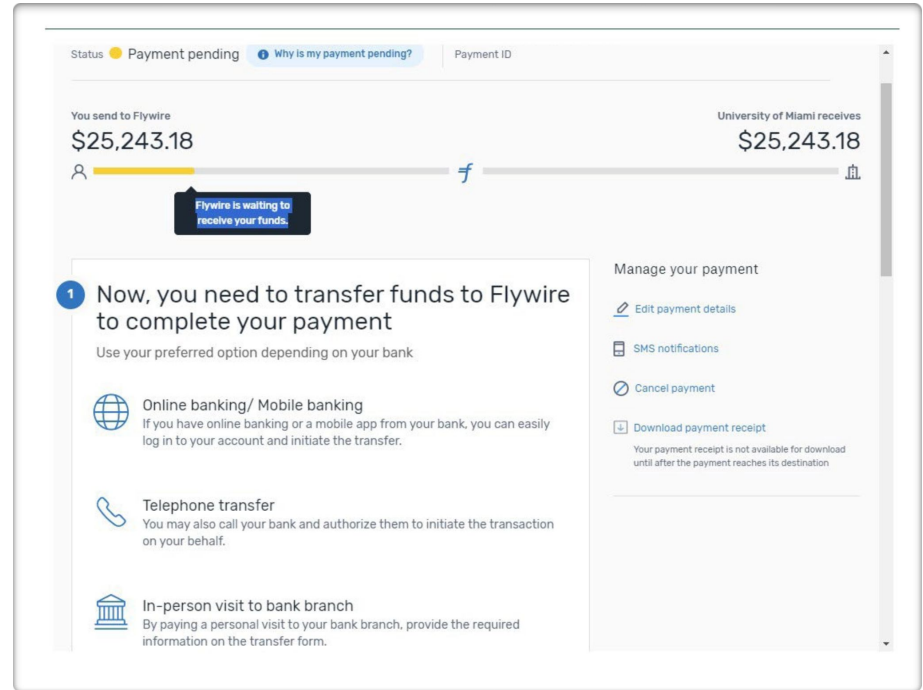
# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 5:

Download your payment instructions.

Your payment instructions (including the payment processor's bank account details) will be automatically displayed on your tracking page upon creating a payment request.

You can download a copy of these instructions in a PDF document. Please note that the payment processor will not ask for your bank account details.



(This screenshot example is the Payment Processor's Tracking Page)

# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 6:

Make your payment.

You can complete your payment via online banking or by visiting your local bank branch using the account details found in your payment instructions

Please note, it **usually takes 2-3 business days to receive your payment, but can sometimes take longer**. Once your funds have been received, the payment processor will send a confirmation email to the payer. You can check your payment status at any time using the tracking link that was emailed to you upon creating a payment request.

Once the payment processor receives your payment, it will show in your student's **Account Activity**.

# THE MONTHLY PAYMENT PLAN

The **Monthly Payment Plan** (MPP) allows you to divide your educational expenses into convenient monthly payments per semester.

## IMPORTANT:

Any payments made outside of your scheduled installments will decrease the overall balance due, which will also decrease your remaining installments. Making a payment out of the payment plan schedule **does not replace a monthly installment deduction**.

More information on the Monthly Payment Plan can be found on the University of Miami's Office of Student Accounts [website](#).

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 1:

Select the **Payment Plan** tab or choose the **View Payment Plans** box from the Account Summary page.

The screenshot displays a student account portal. At the top, it shows 'Student Name - Account ID' and a balance of '\$275.00' with a 'Make A Payment' button. Below this is a navigation bar with three tabs: 'Account Summary', 'Account Activity', and 'Payment Plans'. The 'Payment Plans' tab is highlighted with an orange box. An orange arrow points from this tab to the 'View Payment Plans' button in the 'Account Summary' section. The 'Account Summary' section shows a table with the following data:

Account Summary Summer 2025 and prior	
Account Balance	\$275.00
Less Anticipated Aid	\$0.00
Less Balance On Payment Plan	\$0.00
<b>Balance Due</b>	<b>\$275.00</b>

Below the table are two buttons: 'Make A Payment' and 'View Payment Plans'. The 'View Payment Plans' button is highlighted with an orange box. At the bottom, there is a 'Terms summary' section with two columns. The first column, 'Prior Terms', shows a balance of '\$266.75 Due Now!' and a 'Pay Now' button. The second column, 'Summer 2025', shows a balance of '\$8.25' and a 'See Details' button.

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 2:

Select one of the Payment Plan offers available.

Student Name - Account Number [icon]

\$275.00 [Make A Payment](#)

Account Summary Account Activity **Payment Plans** Payer Actions ▾

Fall 2025 - Billing and Payments

Offer expires on [Exp. Date]

**4 Month Plan**  
plus a non-refundable  
3% Participation Fee  
First payment on 05/08/2025

[Select plan](#)

## Step 3:

To accept the 3% **non-refundable** participation fee, please select **Yes, pay via payment plan.**

You are paying for Student Name  
University of Miami charges a non-refundable 3%, \$8.25, participation fee for paying via payment plan.

The payment plan fee will be rolled into your overall payment plan balance, and will be paid as part of the payment plan.

**Are you sure?**

[No, thanks](#) [Yes, pay via payment plan](#)

I'll pay my balance without a plan I agree to the \$8.25 non-refundable participation fee

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 4:

Add the payment method that will be used for the payment plan installments.

The total balance due, monthly payment amounts, and payment dates are displayed below.

The scheduled installments dates can be viewed by choosing the **View Schedule** link.

You are enrolling in a plan for Student Name  
How Would You Like To Pay?

Payment Details	
Balance Due:	\$275.00
3% Non-refundable Participation Fee:	\$8.25
Total Balance Due:	\$283.25
First Monthly Payment:	\$141.63
Number of Payments:	4 <a href="#">view schedule</a>
First Payment Date:	May 8, 2025
Automatic Withdrawal:	8th of each month
Total Amount Due Now: \$0.00	

Payment Method	
<input checked="" type="radio"/> Add New eCheck Bank Account <small>no service fee</small>	
First Name Flywire	
Last Name Test	
ACH Routing Number (Not Wire) 0000000000	
JPMorgan Chase	
Account Number 1234567890	
Confirm Account Number 1234567890	
Account Type US Checking Account	
Billing State Illinois	
<input type="radio"/> Add New Credit/Debit Card	
<div><a href="#">← Back</a><div><a href="#">Not Now</a><a href="#">Continue</a></div></div>	



# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 5:

Please **review and confirm** the Payment Plan details before enrollment.

You can print the payment plan information or change the payment method before activating the payment plan.

Note that the payment method can also be changed after enrollment by the plan owner (*the person that processes the payment plan enrollment*).

You are enrolling in a plan for Student Name  
Almost Finished, Please Review and Confirm

### Payment Details

Balance Due:	\$275.00
Non-Refundable Participation Fee:	\$8.25
Total Balance Due:	\$283.25
First Monthly Payment:	\$141.63
Number of Payments:	2
First Payment Date:	May 8, 2025
Automatic Withdrawal:	8th of each month
Payment Info:	Checking - 0000 Jpmorgan Chase

Total Amount Due Now: **\$0.00**

### Installment Schedule

DATE	TOTAL
05/08/2025	\$141.63
06/08/2025	\$141.62

Annual Percentage Rate	Finance Charges	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The amount your credit will cost you, including all fees.	The amount of credit provided to you on your behalf.	The amount you will have paid after you have made all payments as scheduled.
0.00%	\$0.00	\$275.00	\$275.00

☒ I have read and agree to these [Payment Plan Terms & Conditions](#)

☒ I agree to the [Recurring Payment Agreement](#)

[← Change Payment Method](#)

Activate

# ENROLLING IN THE MONTHLY PAYMENT PLAN


## Step 6:

You are enrolled in the Payment Plan!

After enrollment, the payment plan details can be found on the **Payment Plans** tab.


You are paying for Student Name  
**Activation Receipt**

Your payment plan was successfully created!



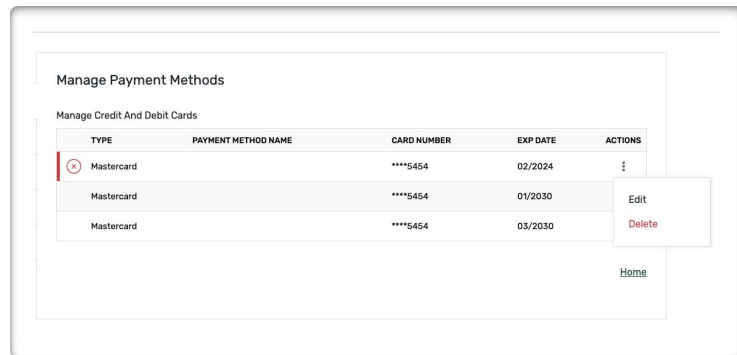
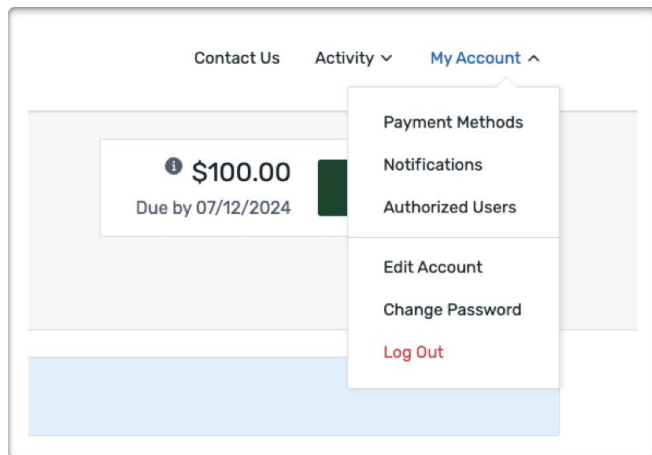
**Payment plan summary**

Payment Plan:	4 installments
First Monthly Payment:	\$141.63
Monthly Payments Due:	8th of each month
First Payment Date:	05/08/2025

[Payer Home](#) 

# ADDITIONAL INFORMATION: THE 'MY ACCOUNTS' MENU

The **'My Account'** button is located on the top, right corner of the page.



You can edit or delete any saved payment methods through the **Payment Methods** tab, or you can update your preferences for email notifications in the **Notifications** tab.

# CONTACT US

For any questions, please contact [‘Canes Central](#).

Thank you!

**The Student Accounts Team**

