



UNIVERSITY  
OF MIAMI

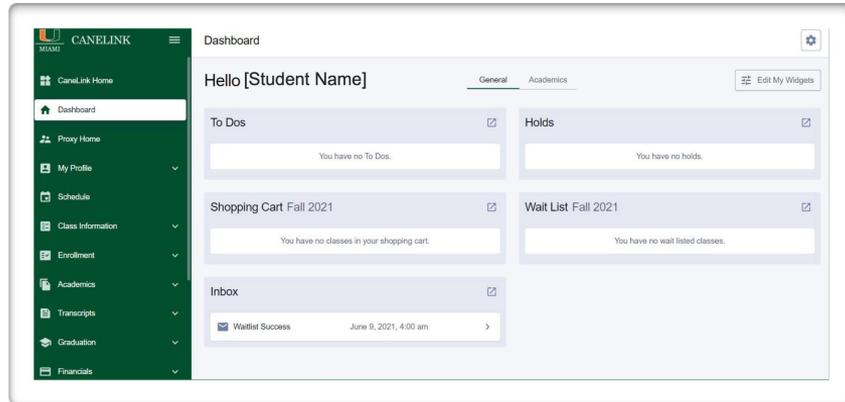
## OFFICE OF STUDENT ACCOUNTS: ONLINE PAYMENT GUIDE

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# HOW TO ACCESS STUDENT FINANCIALS VIA CANELINK

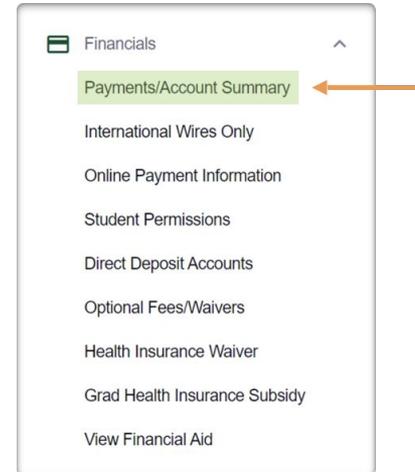
## Step 1:

Log into **CaneLink** (canelink.miami.edu)



## Step 2:

Under the **Financials** dropdown menu, select **Payments/Account Summary**.



# HOW TO ACCESS STUDENT FINANCIALS VIA CANELINK

## Step 3:

You will be directed to the **Account Summary** page.

The screenshot displays the 'Account Summary' page for a student. At the top, it shows the student's name and account ID, a balance of \$275.00, and a 'Make A Payment' button. Below this is a navigation bar with 'Account Summary' selected, along with 'Account Activity' and 'Payment Plans' options. A 'Test Message' banner is visible. The main section is titled 'Account Summary' for 'Summer 2025 and prior' and contains a table with the following data:

Account Balance	\$275.00
Less Anticipated Aid	\$0.00
Less Balance On Payment Plan	\$0.00
<b>Balance Due</b>	<b>\$275.00</b>

Below the table are 'Make A Payment' and 'View Payment Plans' buttons. The 'Terms summary' section shows two boxes: 'Prior Terms' with a balance of \$266.75 'Due Now!' and a 'Pay Now' button; and 'Summer 2025' with a balance of \$8.25 and a 'See Details' button.

# HOW TO RETRIEVE YOUR ACCOUNT ACTIVITY

The **Account Activity** page contains your student account's history at the University of Miami. You can generate, print, and/or save an *'Activity Report'* on a term base or per date range.

## Step 1:

From the **Account Summary** page select the **Account Activity** tab.

The screenshot displays the student account portal interface. At the top, it shows the student's name and account ID, a balance of \$275.00, and a 'Make A Payment' button. Below this, there are three tabs: 'Account Summary', 'Account Activity' (which is highlighted with an orange box and an orange arrow), and 'Payment Plans'. A 'Payer Actions' dropdown menu is also visible. The main content area shows an 'Account Summary' for 'Summer 2025 and prior' with a table of account details:

Account Summary	
Account Balance	\$275.00
Less Anticipated Aid	\$0.00
Less Balance On Payment Plan	\$0.00
<b>Balance Due</b>	<b>\$275.00</b>

Below the table are 'Make A Payment' and 'View Payment Plans' buttons. At the bottom, there is a 'Terms summary' section with two cards:

Prior Terms	Summer 2025
<b>\$266.75</b> Due Now!	<b>\$8.25</b>
Pay Now	See Details

# HOW TO RETRIEVE YOUR ACCOUNT ACTIVITY

## Step 2:

On the Account Activity page:

### A. Generate Activity Report

**Box:** Used to obtain a report of transactions by selecting a date range or a term(s).

### B. Print Term Statement:

Used to generate a statement for a specific term. To see the transactions, click on the dropdown arrow to the right of the term balance.

The screenshot shows the 'Account Activity' page for a student. At the top, there is a header with 'Student Name - Account ID', a balance of '\$275.00', and a 'Make A Payment' button. Below the header are navigation tabs for 'Account Summary', 'Account Activity', and 'Payment Plans'. A 'Payer Actions' dropdown is also visible. The main content area is titled 'Account Activity' and features a 'Generate activity report' button (labeled A). Below this is a list of terms with their respective balances and actions. The first row, 'Summer 2025', has a 'Term Balance' of '\$8.25' and a dropdown arrow (labeled B). A 'Print Term Statement' link is also present for each term.

Term	Print Term Statement	Term Balance	Action
Summer 2025	<a href="#">Print Term Statement</a>	\$8.25	▼
Spring 2025	<a href="#">Print Term Statement</a>	\$275.00	▼
Fall 2024	<a href="#">Print Term Statement</a>	\$0.00	▼
Summer 2024	<a href="#">Print Term Statement</a>	\$0.00	▼
Spring 2024	<a href="#">Print Term Statement</a>	\$0.00	▼
Fall 2023	<a href="#">Print Term Statement</a>	\$0.00	▼

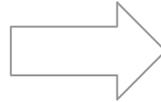
# HOW TO RETRIEVE YOUR ACCOUNT ACTIVITY

## Step 3:

Transaction details can be obtained on the term statements by selecting a specific transaction/payment. You can also **Print** or **Save** the selected transaction details.

Fall 2023 [Print Term Statement](#) Term Balance: \$10,194.52

DATE	POSTED DATE	DESCRIPTION	AMOUNT
07/10/2023	07/10/2023	Tuition Undergraduate	\$29,052.00
07/10/2023	07/10/2023	Athletic Fee (Undergraduate)	\$150.00
07/10/2023	07/10/2023	Activity Fee (Undergraduate)	\$167.00
07/10/2023	07/10/2023	Wellness Center Fee Undergrad	\$169.00
07/10/2023	07/10/2023	Student Center Fee	\$205.00
07/10/2023	07/10/2023	HRH & Counsel Ctrs Fee USRD	\$220.00
07/10/2023	07/10/2023	Health Insurance	\$3,798.00
07/12/2023	07/12/2023	Health Insurance Waiver Online	(\$3,798.00)
07/14/2023	07/14/2023	500 Dining Dollars Fall MP	\$500.00
08/10/2023	08/10/2023	<a href="#">Monthly Pymt Plan-sCheck</a>	(\$6,556.72)
08/11/2023	08/11/2023	Canes Achievement Award	(\$5,000.00)
08/21/2023	08/21/2023	Commuter Parking Permit	\$599.81
08/21/2023	08/21/2023	Parking Permit Tax	\$39.79
09/22/2023	09/22/2023	<a href="#">Monthly Pymt Plan-sCheck</a>	(\$5,174.88)
09/22/2023	09/22/2023	<a href="#">Monthly Pymt Plan-Participation Fee</a>	\$864.52
Anticipated	Anticipated	Canes Achievement Award	(\$5,000.00)



### Transaction Details

Paid For: Date: 09/22/2023

✓ Payment - Fall 2023 plan \$5,174.88

Transaction ID <b>378376</b>	Merchant <b>Billing and Payments</b>
Transaction Status <b>Success</b>	Transaction Date <b>09/22/2023 4:12 PM EDT</b>
Payment Type <b>Regular</b>	Processed By <input type="text"/>

Payment Method <b>Checking</b>	Account Name <b>test test</b>
Account Number <b>****XXXX</b>	Routing Number <input type="text"/>
Bank <b>Bank Of America</b>	

← Back

# MAKE AN ONLINE PAYMENT

You can pay the total balance due, or select a partial amount.

Saved payment information will populate under **Payment Methods**.

## IMPORTANT:

There is a **5 business-day waiting period for *all* check payments** (*mailed to the cashier's office or submitted online*) to become financially cleared for registration.

**Financial holds will be automatically released when the balance is paid in full. Please note that there is a 5 business-day waiting period for check/e-check payments. Financial holds will be automatically released after the 5 business-day waiting period for check/e-check payments.**

More information on Online Payments can be found on the University of Miami's Office of Student Accounts [website](#).

# MAKE AN ONLINE PAYMENT: E-CHECK

## Step 1:

To pay with electronic Check, Select **Add New eCheck Bank Account**.

*\*No service fees*

You are paying for [Student Name] - [Account ID]  
How Would You Like To Pay?

Pay In US Dollars

 Add New eCheck Bank Account 

First Name  Last Name

ACH Routing Number (Not Wire)

Account Number  Confirm Account Number

Account Type  Billing State

 Add New Credit/Debit Card will include a 2.5% (\$503.79) service fee

Pay In Another Currency

 Domestic Wire Payment

Store payment method for future use

[← Back](#) [Continue](#)

# MAKE AN ONLINE PAYMENT: E-CHECK

## How to find your Routing/Account Number:

Check your banking app, online bank account, or bank account statement. Please **use the routing number marked for electronic transfers/payments (ACH) and direct debit**. Do NOT use the routing number for wire transfers.

Or, if you have a paper check, refer to the image for guidance.

The image shows a sample check form with the following details:

- Top left: JP logo, "Your Name", "123 Sample Blvd.", "Sample City, MD 12345"
- Top right: "1234", "Date: \_\_/\_\_/\_\_"
- Middle: "Pay to the Order of" followed by a blank line, "\$" followed by a box, and "Dollars" below.
- Bottom: MICR line with "123456789" (highlighted in a red box), "123456789123" (highlighted in a red box), and "1234".

Routing Number

Account Number

# MAKE AN ONLINE PAYMENT: E-CHECK

## Step 2:

Fill out the required information and select **Continue**.

You can use a domestic/US checking or savings account.

To save your payment information select **Store payment method for future use**.

The screenshot shows a payment page titled "You are paying for [Student Name] - [Account ID] How Would You Like To Pay?". Under the "Pay In US Dollars" section, the "Add New eCheck Bank Account" option is selected and highlighted with a blue border. This section contains several input fields: "First Name", "Last Name", "ACH Routing Number (Not Wire)", "Account Number", "Confirm Account Number", "Account Type" (a dropdown menu), and "Billing State" (a dropdown menu). Below this, the "Add New Credit/Debit Card" option is visible with a note that it "will include a 2.5% (\$503.79) service fee". The "Pay In Another Currency" section includes the "Flywire Domestic Wire Payment" option. At the bottom of the form, the "Store payment method for future use" checkbox is highlighted with a green background and a yellow arrow points to it. At the very bottom, there are "Back" and "Continue" buttons.

# MAKE AN ONLINE PAYMENT: E-CHECK

## Step 3:

**Confirm** the payment information before completing the transaction.

The payment receipt will be provided.

You are paying for **Student Name**  
**Almost Finished, Please Review and Confirm** Payer Actions ▾

<b>Payment Information</b>	
Payment Method Bank account ending in [Account Number]	Email Address
<b>Balance Due</b>	
Payment For:	<b>Student Name</b>
Payment Date:	04/14/2025
Amount:	\$283.25
<b>Total:</b>	<b>\$283.25</b>

By clicking the Confirm button, a one-time payment of \$283.25 will be processed immediately from the account as indicated above.

[← Change Payment Method](#) [Cancel Payment](#) [Confirm](#)

# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

## Step 1:

Select the **Add New Credit/Debit Card** payment option.

*\*Will include a 2.5% Service Fee*

You are paying for [Student Name] - [Account ID]  
How Would You Like To Pay?

Pay In US Dollars

Add New eCheck Bank Account

Add New Credit/Debit Card will include a 2.5% (\$25.00) service fee

Cardholder First Name  Cardholder Last Name

Card Number

Expire Month  --Select One-- Expire Year  --Select One--

CVV  Cardholder Billing Address 1

Cardholder Billing Zip Code

Pay In Another Currency

Domestic Wire Payment

I agree to store my card for future use and to this [recurring mandate](#).

[← Back](#) [Continue](#)

# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

## Step 2:

Fill out the required information and select **Continue**.

Before submitting a payment, please confirm with your credit card institution that **your billing address and zip code are current**.

The screenshot shows a payment interface with the following elements:

- Header: "You are paying for [Student Name] - [Account ID] How Would You Like To Pay?"
- Section: "Pay In US Dollars" with a radio button and label "Add New eCheck Bank Account".
- Section: "Add New Credit/Debit Card" (selected) with a note "will include a 2.5% (\$25.00) service fee".
- Form fields for card information, highlighted with an orange border:
  - Cardholder First Name
  - Cardholder Last Name
  - Card Number (with logos for American Express, Visa, Mastercard, Discover)
  - Expire Month (dropdown: "--Select One--")
  - Expire Year (dropdown: "--Select One--")
  - CVV
  - Cardholder Billing Address 1
  - Cardholder Billing Zip Code
- Section: "Pay In Another Currency" with a radio button and label "Domestic Wire Payment".
- Agreement checkbox: "I agree to store my card for future use and to this [recurring mandate](#)." (checked).
- Navigation: "← Back" and a green "Continue" button.

An orange arrow points from the "Continue" button to the highlighted card information fields.

# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

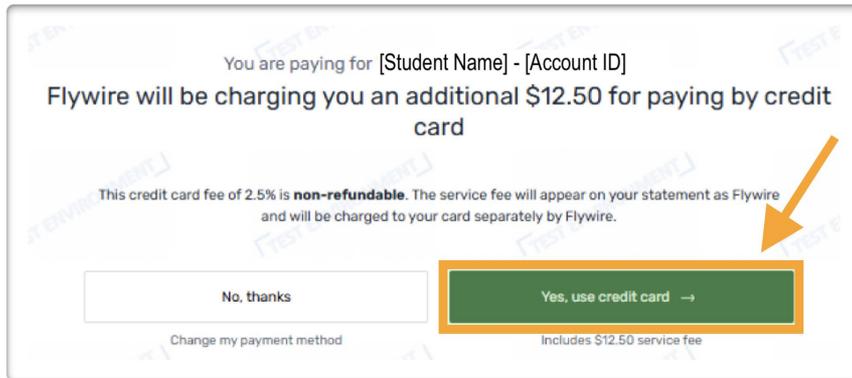
## Step 3:

To confirm this payment method and the 2.5% service fee charge, select **Yes, use credit/debit card**.

You are paying for [Student Name] - [Account ID]  
Flywire will be charging you an additional \$12.50 for paying by credit card

This credit card fee of 2.5% is **non-refundable**. The service fee will appear on your statement as Flywire and will be charged to your card separately by Flywire.

Change my payment method      Includes \$12.50 service fee



## Step 4:

**Confirm** the payment information before completing the transaction.

You are paying for [Student Name] - [Account ID]  
Almost Finished, Please Review and Confirm

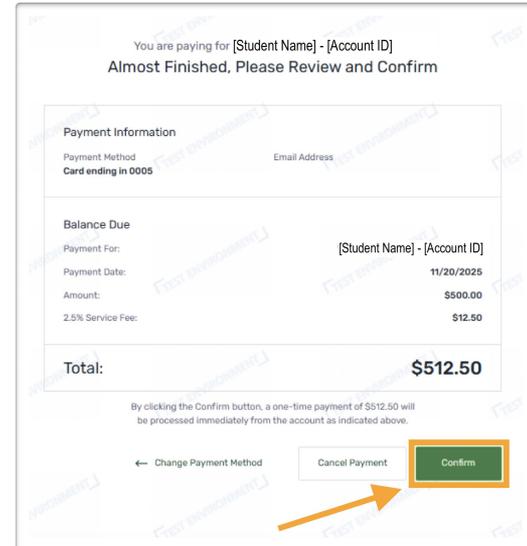
Payment Information	
Payment Method Card ending in 0005	Email Address

Balance Due	
Payment For:	[Student Name] - [Account ID]
Payment Date:	11/20/2025
Amount:	\$500.00
2.5% Service Fee:	\$12.50

**Total: \$512.50**

By clicking the Confirm button, a one-time payment of \$512.50 will be processed immediately from the account as indicated above.

← Change Payment Method      Cancel Payment     



# MAKE AN ONLINE PAYMENT: CREDIT / DEBIT CARD

## Step 5:

The payment receipt will be provided.

You are paying for [Student Name]  
Your payment was successful, save your receipt.



**PAYMENT RECEIPT**

Paid For [Student Name]      Date 07/12/2024

 Balance Due Payment	Merchant Billing and Payments	<a href="#">View details</a>	\$336.00
 Service Fee - Balance Due Payment	Merchant Flywire	<a href="#">View details</a>	\$7.73

**Total Processed: \$343.73**

[Payer Home](#)       Print



# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 1:

Select the **Domestic Wire Payment** option.

(Please note that international payments are completed through CIBC, detailed in our international payment page. Even though the payment processor page states “International Payment Method,” **this method is for Domestic payments only.**)

The screenshot shows a payment selection interface. At the top, it says "You are paying for [Student Name] How Would You Like To Pay?". Below this, there are three main sections:

- Add a new payment method**: This section contains two options, each with a radio button:
  - Add New eCheck Bank Account
  - Add New Credit/Debit Card
- International payment method**: This section contains one option, which is highlighted with a green background and an orange border:
  - flywire Domestic Wire Payment external fees may apply

At the bottom of the screen, there are two buttons: a "Back" button with a left-pointing arrow and a dark green "Continue" button. A callout box with an orange border and green background points to the "Domestic Wire Payment" option, containing the text "DOMESTIC WIRES ONLY\*".

# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 2:

Input **United States** as the country or region and confirm the dollar amount.

The screenshot shows a payment confirmation interface. At the top, it says "You are paying for [Student Name]". Below that is the heading "Your payment". The interface is split into two columns: "The payment will come from" and "University of Miami receives". Under "The payment will come from", there is a dropdown menu for "Country or region \*" with "United States" selected. To the right, there is a field for "Amount \*" with "\$ 336.00". Below these fields is a note: "Amount will be formatted in the destination currency, in this case United States Dollars. I.e. 10.000.00 for ten thousand USD." At the bottom, there is a checkbox that is checked, with the text "I have read, understand, and agree to the Flywire [Terms of Use](#) and [Privacy Policy](#)". An orange arrow points from the bottom left towards the "Country or region" dropdown menu.

## Step 3:

Select your preferred form of payment.

The screenshot shows a payment method selection interface. At the top, it says "You are paying for [Student Name]". Below that is the heading "Select your preferred payment method". There is a banner for "Best Price Guaranteed" with a link to "Subject to terms and conditions". Below the banner, there is a list of payment methods. The first method is "Domestic Bank Transfer in US Dollars (USD)" with a bank icon, the amount "\$25,243.18", and a "Select" button. An orange arrow points from the right side of the screen towards the "Select" button.

# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 4:

Fill out the **Payer Information**.

You have created your payment request and initiated the wire payment. To make your payment, please continue to the next step.

You are paying for [Student Name]

### Payer information

Please provide the details of the person whose card/bank account will be used to pay.

(\*) required field

<input type="text" value="Email *"/>	<input type="text" value="First name *"/> ! is required
<input type="text" value="Middle name"/>	<input type="text" value="Family name *"/> ! is required

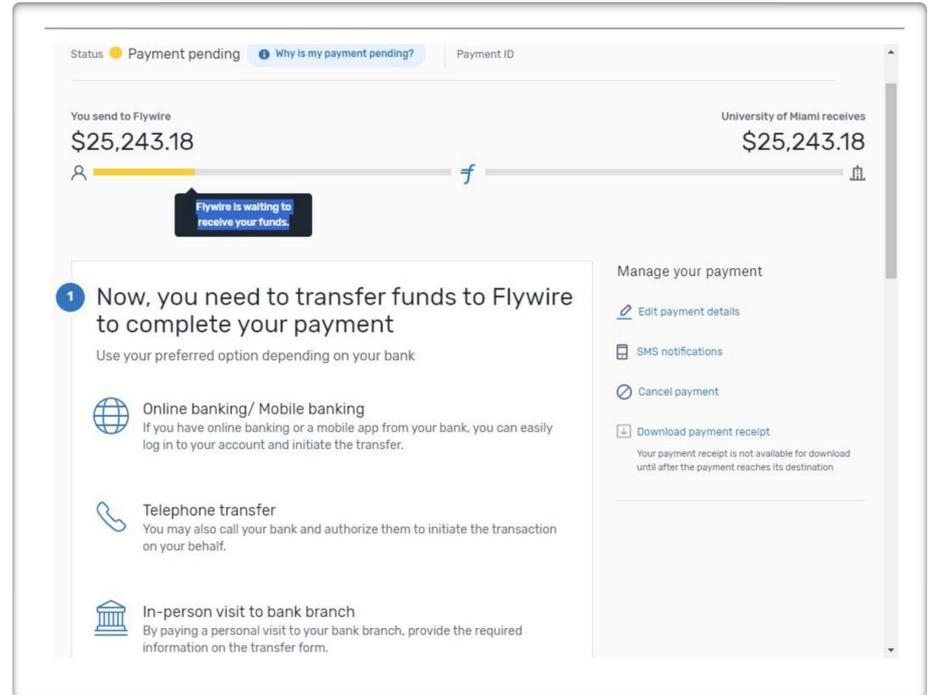
# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 5:

Download your payment instructions.

Your payment instructions (including the payment processor's bank account details) will be automatically displayed on your tracking page upon creating a payment request.

You can download a copy of these instructions in a PDF document. Please note that the payment processor will not ask for your bank account details.



(This screenshot example is the Payment Processor's Tracking Page)

# MAKE AN ONLINE PAYMENT: DOMESTIC WIRE

## Step 6:

Make your payment.

Once the wire has been initiated there will be a set of payment instructions that will appear on screen. **These payment instructions MUST be forwarded to your bank to complete the wire transfer.** If these instructions are not provided to your bank the wire will be cancelled and returned after 3 days. These instructions can be downloaded and forwarded, or the information can be given by phone to your bank.

Please note, it **usually takes 2-3 business days to receive your payment, but can sometimes take longer.** Once your funds have been received, the payment processor will send a confirmation email to the payer. You can check your payment status at any time using the tracking link that was emailed to you upon creating a payment request.

Once the payment processor receives your payment, it will show in your student's **Account Activity**.

# THE MONTHLY PAYMENT PLAN

The **Monthly Payment Plan** (MPP) allows you to divide your educational expenses into convenient monthly payments per semester.

## IMPORTANT:

Any payments made outside of your scheduled installments will decrease the overall balance due, which will also decrease your remaining installments. Making a payment out of the payment plan schedule **does not replace a monthly installment deduction.**

More information on the Monthly Payment Plan can be found on the University of Miami's Office of Student Accounts [website](#).

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 1:

Select the **Payment Plan** tab or choose the **View Payment Plans** box from the Account Summary page.

The screenshot displays a student account interface. At the top, it shows 'Student Name - Account ID' and a balance of '\$275.00' with a 'Make A Payment' button. Below this is a navigation bar with three tabs: 'Account Summary', 'Account Activity', and 'Payment Plans'. The 'Payment Plans' tab is highlighted with an orange box, and an orange arrow points from it to the 'View Payment Plans' button in the 'Account Summary' section. The 'Account Summary' section shows a table with the following data:

Account Summary Summer 2025 and prior	
Account Balance	\$275.00
Less Anticipated Aid	\$0.00
Less Balance On Payment Plan	\$0.00
<b>Balance Due</b>	<b>\$275.00</b>

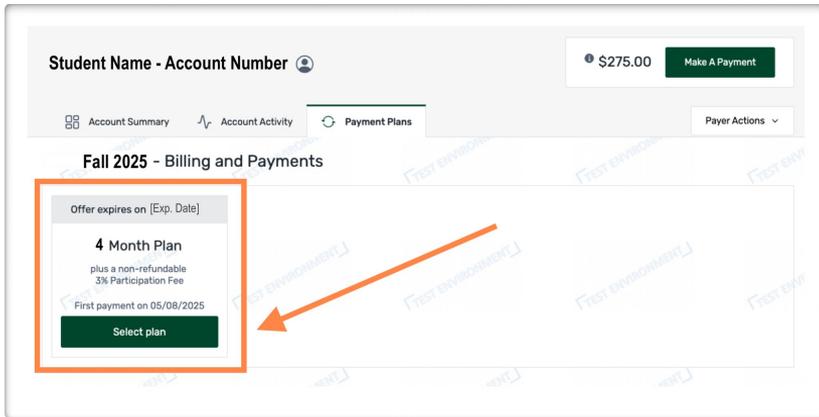
Below the table are two buttons: 'Make A Payment' and 'View Payment Plans'. The 'View Payment Plans' button is highlighted with an orange box, and an orange arrow points from the 'Payment Plans' tab to it. At the bottom, there is a 'Terms summary' section with two cards:

Prior Terms	Summer 2025
<b>\$266.75</b>	<b>\$8.25</b>
Due Now!	
Pay Now	See Details

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 2:

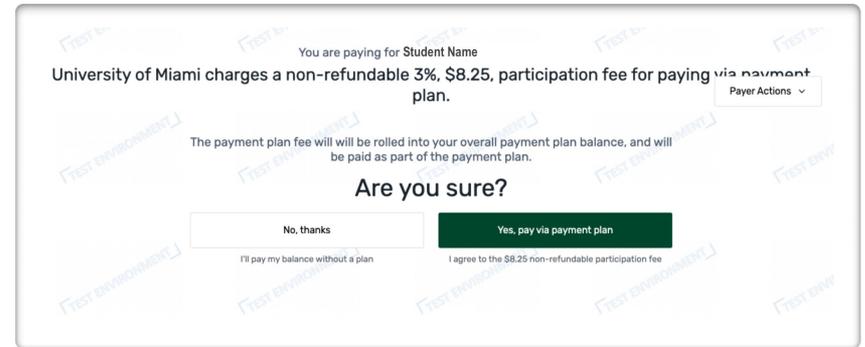
Select one of the Payment Plan offers available.



The screenshot shows a user interface for managing a student's account. At the top, it displays 'Student Name - Account Number' and a balance of '\$275.00' with a 'Make A Payment' button. Below this are navigation tabs for 'Account Summary', 'Account Activity', and 'Payment Plans', with 'Payment Plans' being the active tab. The main section is titled 'Fall 2025 - Billing and Payments'. A specific offer is highlighted with an orange box and an arrow pointing to it. The offer details are: 'Offer expires on [Exp. Date]', '4 Month Plan', 'plus a non-refundable 3% Participation Fee', and 'First payment on 05/08/2025'. A 'Select plan' button is located at the bottom of the offer box.

## Step 3:

To accept the 3% **non-refundable** participation fee, please select **Yes, pay via payment plan.**



The screenshot shows a confirmation screen for the payment plan. It states 'You are paying for Student Name' and 'University of Miami charges a non-refundable 3%, \$8.25, participation fee for paying via payment plan.' Below this, it explains 'The payment plan fee will be rolled into your overall payment plan balance, and will be paid as part of the payment plan.' The question 'Are you sure?' is followed by two buttons: 'No, thanks' and 'Yes, pay via payment plan'. Underneath the 'No, thanks' button is the text 'I'll pay my balance without a plan', and under the 'Yes, pay via payment plan' button is 'I agree to the \$8.25 non-refundable participation fee'.

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 4:

Add the payment method that will be used for the payment plan installments.

The total balance due, monthly payment amounts, and payment dates are displayed below.

The scheduled installments dates can be viewed by choosing the **View Schedule** link.

You are enrolling in a plan for Student Name  
How Would You Like To Pay?

Payment Details	
Balance Due:	\$275.00
3% Non-refundable Participation Fee:	\$8.25
Total Balance Due:	\$283.25
First Monthly Payment:	\$141.63
Number of Payments:	4 <a href="#">view schedule</a>
First Payment Date:	May 8, 2025
Automatic Withdrawal:	8th of each month
Total Amount Due Now:	\$0.00

**Payment Method**

Add New eCheck Bank Account  
no service fee

First Name  
Flywire

Last Name  
Test

ACH Routing Number (Not Wire)   
000000000

JPMorgan Chase

Account Number   
1234567890

Confirm Account Number  
1234567890

Account Type  
US Checking Account

Billing State  
Illinois

Add New Credit/Debit Card

← Back    Not Now    Continue

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 5:

Please **review and confirm** the Payment Plan details before enrollment.

You can print the payment plan information or change the payment method before activating the payment plan.

Note that the payment method can also be changed after enrollment by the plan owner (*the person that processes the payment plan enrollment*).

You are enrolling in a plan for Student Name  
Almost Finished, Please Review and Confirm

**Payment Details**

Balance Due:	\$275.00
Non-Refundable Participation Fee:	\$8.25
Total Balance Due:	\$283.25
First Monthly Payment:	\$141.63
Number of Payments:	2
First Payment Date:	May 8, 2025
Automatic Withdrawal:	8th of each month
Payment Info:	Checking - 0000 Jpmorgan Chase
Total Amount Due Now:	<b>\$0.00</b>

**Installment Schedule**

DATE	TOTAL
05/08/2025	\$141.63
06/08/2025	\$141.62

Annual Percentage Rate	Finance Charges	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The amount your credit will cost you, including all fees.	The amount of credit provided to you on your behalf.	The amount you will have paid after you have made all payments as scheduled.
0.00%	\$0.00	\$275.00	\$275.00

I have read and agree to these [Payment Plan Terms & Conditions](#)

I agree to the [Recurring Payment Agreement](#)

← Change Payment Method

# ENROLLING IN THE MONTHLY PAYMENT PLAN

## Step 6:

You are enrolled in the Payment Plan!

After enrollment, the payment plan details can be found on the **Payment Plans** tab.

You are paying for Student Name  
**Activation Receipt**

Your payment plan was successfully created!



**Payment plan summary**

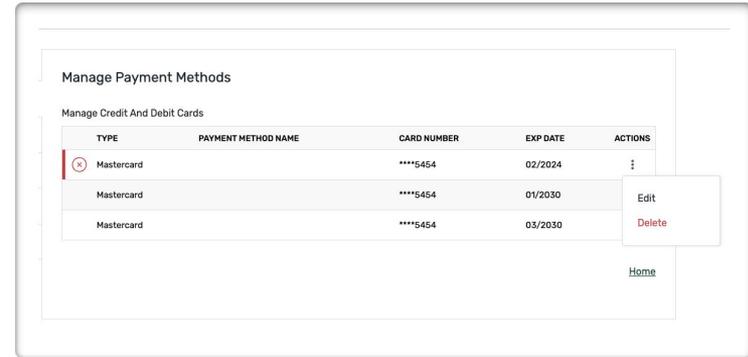
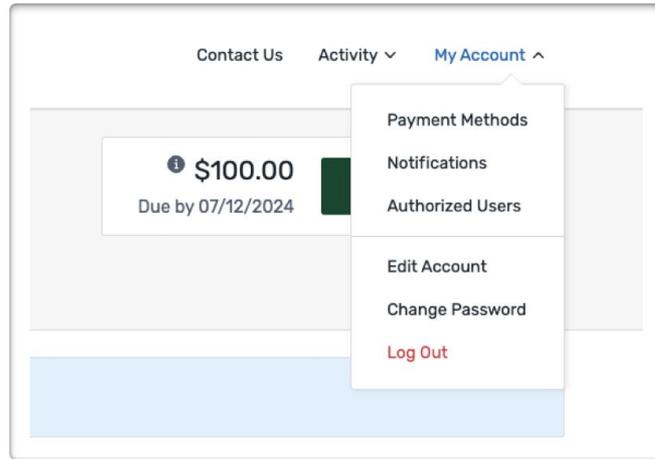
Payment Plan:	4 installments
First Monthly Payment:	\$141.63
Monthly Payments Due:	8th of each month
First Payment Date:	05/08/2025

[Payer Home](#) 

An orange arrow points from the 'Payer Home' link to the 'Print' button.

# ADDITIONAL INFORMATION: THE 'MY ACCOUNTS' MENU

The **'My Account'** button is located on the top, right corner of the page.



You can edit or delete any saved payment methods through the **Payment Methods** tab, or you can update your preferences for email notifications in the **Notifications** tab.

# CONTACT US

For any questions, please contact ['Canes Central](#).

Thank you!

**The Student Accounts Team**

